

Greetings parents of SCIS Grade 12 students. From **Monday of the 2nd week of school**, your children continue to have the privilege to leave campus after they have completed classes for the day. The details of our Open Campus Privilege (OCamP) are below. If you wish your child to **not** have this privilege, please contact our DP Coordinator, Lennox Meldrum, at lmeldrum@scis-china.org.

Students who are on the good standing list have no disciplinary issues outstanding, have submitted all required assessment pieces to their teachers to an adequate standard, and are up to date with their CAS and EE requirements.

A reminder that all students are required to be on campus by 8am, even if they have a study block during block 1. Students with a study block at the start of the day are required to check in at the Upper School Student Services reception on level 2. If a student has repeated absences during the first block when they have a study block, disciplinary action may be taken. As with any absence, parental permission for block 1 study block absences should only be granted for essential off-campus activities (eg. medical appointments, visa/embassy requirements, family emergencies, etc).

SCIS Grade 12 Open Campus Privilege

1. OCamP is only available to Grade 12 students in good standing. Good standing has parameters that include, but are not limited by, assessment completion, disciplinary action, and social issues. Allocation of students to be in good standing is at the discretion of the IBDP Coordinator.
2. OCamP allows Grade 12 students to leave campus before 3pm, after they have completed all classes in a day. Students must not leave if they have pre-arranged meetings with teachers or other appointments or commitments that must be honoured.
3. Students must sign out at the Upper School Office on level 1 before leaving campus. Failure to do so may cause the student OCamP to be suspended.
4. Upper School secretaries will cross-check the student name against students in good standing and provide an **Exit Permission Sheet** for valid students. Students must provide this to the school guards to exit the campus.
5. Students who dispute their eligibility for OCamP must discuss this directly with the IBDP Coordinator and not challenge the Upper School secretaries or school guards.
6. The Upper School Principal has discretion to review or cancel OCamP for any reason.
7. Parents may deny the permission for OCamP for their child at any time by contacting IBDP Coordinator.